

# AVISS00026 AERODROME REPORTING OFFICER SKILL SET



ASSET AVIATION  
INSTITUTE

## PROGRAMME INFORMATION



NATIONALLY RECOGNISED  
TRAINING

The Aerodrome Reporting Officers (AROs) are the gatekeepers to thousands of runways across Australia. How to inspect runways, report on the safety of the aerodrome, mark movement areas and facilitate repairs of these critical aviation facilities is what you will learn.

### IS THIS COURSE FOR ME?

You will patrol runways, preserve security and continuously monitor critical operational equipment and infrastructure. Without your protective eye, intuition and action, runway safety may be compromised. Our Aerodrome Reporting Officer Skill Set is for people who enjoy working outdoors in a complex operational and regulated environment. You should enjoy following rules and procedures and have a healthy respect for safety management.

### COURSE OBJECTIVES

Given any Australian aerodrome, you will learn to use competently all resources and complete all job functions associated with the role of an Aerodrome Reporting Officer and Works Safety Officer in accordance with the Civil Aviation Safety Regulations (CASR Part 139, MOS 139 and AC139), Australian Skills and Qualifications Standards, and ICAO principles.

### COURSE DURATION

This course is delivered over one **four-day workshop** in a face-to-face classroom setting.

For workshop dates visit  
[www.assestaviation.edu.au](http://www.assestaviation.edu.au)

### COURSE CONTENTS

#### WORKSHOP:

#### Aerodrome Reporting Officer Skills Set (4 days)

The following eight units must be completed to achieve this skill set.

#### Workshop Units

- AVIB3005A Inspect and report on aerodrome serviceability.
- AVIB3006A Inspect and report on aerodrome lighting systems
- AVIB3007A Inspect and report on obstacle limitation surfaces
- AVIC2001A Drive on the airside
- AVIE3003B Complete a Notice to Airmen (NOTAM)
- AVIE3004B Maintain radio communications as part of airport operations.
- AVIF3025A facilitate the safety of aerodrome works and works site access

- AVIZ1005B Maintain basic situation awareness in the aviation workplace

### STUDY MODES

This course is delivered in a classroom environment over a period of four days in Brisbane. You will be required to study material and practice exercises that we will provide to you.

### PREREQUISITES

To participate in this course you must have a sufficient level of English language. To demonstrate your English language competency you can provide us evidence of:

- English language proficiency (Year 12 English or equivalent) or
- Contact us to schedule language, literacy and numeracy assessment

### PRICE

#### Classroom course fee \$2,300

This price is all-inclusive and encompasses tuition fee, learning material and textbooks, and 24 hours access to our online library.

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Proposed Learner		
Study Dates		
Approved by		
Signature:		Date:



**ASSET AVIATION**  
INSTITUTE

**Institute Website:**  
[www.assetaviation.edu.au](http://www.assetaviation.edu.au)

**Training Portal:**  
[www.aviationclassroom.com](http://www.aviationclassroom.com)

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